



Facility Use Request Form

If you need the church open for a ministry event. Please complete form and return to the church office.

INFORMATION

Name:

Request Date(s):

Church Open Time:

Time Event will End:

Phone:

Email:

Location: ☐ Sactuary ☐ Mezzanine ☐ Children's Wing ☐ Other: _____

MINISTRIES Check what RHCC Ministry your event represents?

☐ Childern's	☐ First Touch	☐ Women's Group	☐ Men's Group	☐ Cleaning
☐ Youth	☐ Music	☐ Media	☐ Outreach	☐ Prison
☐ Young Adult	☐ Adjutant	☐ Deacon	☐ Leadership	☐ Other

DESCRIPTION OF EVENT

☐ Approved ☐ Denied

Bishop Signature

